

WORKSHOP SCHEDULE

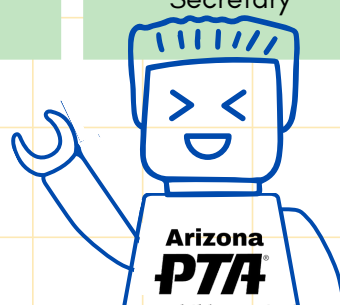
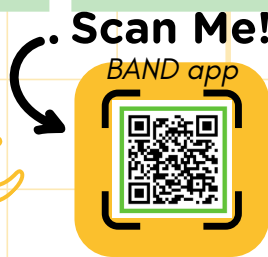
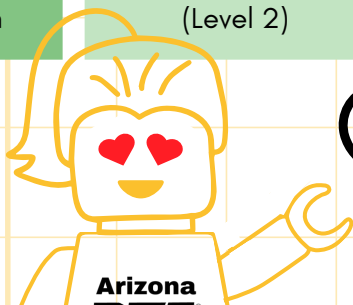
*****Schedule and Workshops are subject to change***
Join the BAND app via QR code to stay updated.**

FRIDAY, JUNE 21, 2024

	Glendale	Gilbert	Tucson	Phoenix
Friday 11am - 11:50am	Team Building	Treasurer (Level 1)	Bylaws	GCU Resources for Parents and Educators
Friday 1:15pm - 2pm	Build Your PTA Toolbox	School Safety	PTA Events	How to PTA (Level 1)
Friday 2:15pm - 3pm	Advocacy (Level 1)	Playing Nice in the Sandbox with School Admin	PTA Compliance	Communicating Well

SATURDAY, JUNE 22, 2024

	Glendale	Gilbert	Tucson	Phoenix
Saturday 9am - 9:50am	Strategies for Inclusive School Events	Youth Committee	Leadership Styles	Reflections Made Simple
Saturday 10am - 10:50pm	National PTA Resources	Building Membership	Advocacy (Level 2)	Diversity
Saturday 1pm- 1:50pm	PTA BASICS TRAINING AND QUIZ (Must pass with 90% for SOA credit) in Main Ballroom (Chandler 1-3)			
Saturday 2pm -2:50pm	Treasurer (Level 2)	How to PTA (Level 2)	Secretary	Communicating through Givebacks



WORKSHOP DESCRIPTIONS

Team Building:

Are you a new board? Come and learn more about each other, how to build and make your PTA stronger for the coming year.

Treasurer (Level 1):

Get ahead of the Game with the building blocks for success. Now that you are the new treasurer, what's next? Join us with our partners MoneyMinder, to learn how to start the year on the right foot. In this workshop, we will discuss what it means to be the Treasurer of a nonprofit organization. The focus will be on best practices, budgeting basics, monthly reviews, important dates, and reporting.

Bylaws:

If you work with Bylaws, then Bylaws will work for you to help build a successful PTA/PTSA with clear boundaries, guidelines and roles. Come learn about Bylaws, why they matter and how to use this crucial tool.

GCU Resources for Parents and Educators:

Join us for an informative presentation designed to introduce parents (stakeholders) to the extensive resources and support services offered by Grand Canyon University (GCU) for the K-12 ecosystem. We will cover a range of programs & initiatives tailored to enhance educational outcomes for students, educators, and families.

Build Your PTA Toolbox:

Explore a side-by-side comparison of a variety of programs to help run your Local Unit effectively. We'll look at Google vs Microsoft, Canva vs Adobe, SignUp Genius vs VolunteerSignUp, and more.

School Safety:

Panel: Learn how PTA is advocating & involved in School Safety conversations.

PTA Events:

Planning a successful PTA event- From volunteers to logistics to donations and decorations.

How to PTA (Level 1):

New board members to PTA? (You just got elected- now what?) This workshop provides a general walk through of what to know, where to find tools & basic roles & responsibilities.

Advocacy (Level 1):

You are new to PTA or maybe you just want to understand the PTA Advocacy role, responsibilities & guidelines. This is the workshop for you.

Playing Nice in the Sandbox with School Admin:

Interactive forum where local administrative leaders and Local Unit leaders provide insight into how best to partner and collaborate for the betterment of students.

PTA Compliance:

All about SOA paperwork, including demo of "how-to MemberHub"

Communicating Well:

Words Matter. Insight and tips to communicating effectively with your team, members and leadership.

WORKSHOP DESCRIPTIONS

Strategies for Inclusive School Events:

Planning events for your school is a significant task, whether it's an annual tradition or a new venture. Amidst the myriad of details, it's easy to overlook the importance of ensuring that all events are inclusive and accessible to all students & families. Inclusion and accessibility are not mere buzzwords; they are essential for creating a welcoming and equitable environment for school and PTA events.

Youth Committee:

Panel: Three Teenagers share their youth perspective on what they need and want from schools, teachers and their communities.

Leadership Styles:

Discover your unique leadership style, enhance your effectiveness through an engaging workshop that features leadership styles and the True Colors personality test from schools, teachers and their communities.

Reflections Made Simple:

Learn how easy it can be to promote participation in the Arts at your school through the National PTA Reflection program.

National PTA Resources:

Provide awareness of the National PTA Resources available to all Local Units.

Building Membership:

Panel: Learn why membership is important and how to build your membership up (and maybe even recruit leaders to your board).

Advocacy (Level 2):

You understand PTA Advocacy but want to learn more about what you can do as a PTA leader when it comes to elections & legislative efforts.

Diversity:

Recruiting & planning Diversity and what it means for local units.

Treasurer (Level 2):

Let's take a deeper dive into the treasurer role. Join our MoneyMinder partners while we take a look at the 990EZ and share some tips and tricks to starting your year off right.

PTA Gurus-How to PTA (Level 2):

Panel: Advanced How-to PTA from Local Unit leaders that are leaders in successful membership drives, events and more.

Secretary:

Supporting your PTA as a successful Secretary beyond the Minutes.

Communicating via Givebacks:

Learn about the communication features of Givebacks. Explore tools like building a website, creating newsletters, and sending messages via text and email all through the Givebacks site.

REQUIRED TRAINING

PTA BASICS- SATURDAY 1 PM

I'M A
MASTER
BUILDER!



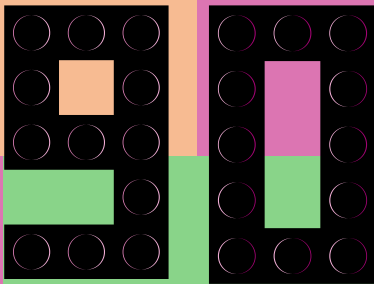
Training is a requirement in the Unified Local PTA/PTSA Unit Bylaws as a Standard of Affiliation to maintain charter as a PTA under Arizona and National PTA.

BUT this year we've made it easier for you to fulfill your required Board Training.

(4 Core Board Officers of the President, VP, Treasurer & Secretary)

- At Convention 2024 ALL registered attendees can attend the 1-hour required PTA BASICS training that will be held after lunch on Saturday, June 22 in Chandler Ballroom.
- The doors will be shut and attendees must remain in the room for the duration of the training AND complete the electronic PTA BASICS quiz for the required training credit. (Required for SOA)
- Any Convention attendees that do not complete this required training nor pass the quiz, won't receive training credit and will still be required to complete both the online training and quiz for compliance.

Passing the quiz with a



**is required in order to
receive training credit.**

ALL Convention registrations include access to the online training and training quiz that will open up in early July 2024.

**Questions? Email
Conventioneazpta.org**

YOU ARE THE
SPECIAL!

